

Health and Safety Policy

Introduction

The purpose of this policy is to ensure that activities delivered by The Apple Tree are safe and healthy, that risks are identified and managed, and that accidents and emergencies are dealt with effectively. As a home-education co-operative, we all share responsibility for ensuring the safety of our children. When attending activities delivered by The Apple Tree, the group leader (parent or teacher) will take responsibility for the following:

- Checking that the environment is safe and healthy in respect of physical hazards.
- Risk assess the activity being undertaken and the appropriateness for the children and identifying how they will mitigate/manage any risks.
- Plans for mitigating accidents and emergencies.
- Emotional support and holding a safe space.
- Will contact parents in an emergency.

By leaving your child with the lead adult, you are agreeing that you are happy with the health and safety arrangements made by the group.

Travelling between activities

It is likely that the children will need to travel between places in order to attend activities during the day.

If this is the case parents should:

- Be confident that their child can make the journey independently.
- Make any reasonable arrangements that contribute to this confidence
- Provide/arrange transportation or support for your child if they cannot travel independently.

The Apple Tree will strive to ensure that when children are travelling between activities:

- They travel in a group.
- That if they do not have an adult with them they are confident about the route.
- That they contact a lead adult from the Project to communicate that they have left one venue and arrived at the other safely.
- That they contact the lead adult if they experience any difficulties in the journey.

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Safeguarding

Please refer to a separate policy document and procedures.

Health

The Apple Tree will require parents to provide details of any medical conditions or allergies and an emergency phone number for all children who have a place in the group which will be accessible to members acting as lead adults and tutors/teachers leading activities.

If this poses a risk to the child or other children then the Tutor/Teacher will include this in the risk assessment and take action to manage the risk.

Where necessary the information may need to be shared with other parents and specific permission will be sought to enable this to happen.

Contact

Please contact a member of the oversight team if you have any suggested changes to this policy or comments or questions related to it, by email: theappletreebristol@gmail.com

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